

COVID-19 Vaccine Booster **SUBMISSION PORTAL**

For instructions on how to upload your information quickly and easily, please see these instructions.

HOW DO I SUBMIT PROOF

Please have a picture or screenshot of your vaccination card or record saved to your computer or mobile device. From there, scan the QR or visit www.texaschildrens.org/chatbot/employeevaccine.

Once on this portal, fill in the information and then upload an image of your vaccination record.



I LOST MY VACCINATION CARD. HOW DO I GET PROOF?

MyChart. If you received your booster through Texas Children's, log in to MyChart and select Menu. From there, navigate to MyRecord and select COVID-19.

Once on this page, take a screenshot of your COVID-19 vaccines, including the booster, and save for your records.

If you are having trouble accessing MyChart, please contact 1-877-361-0111 or 832-824-0140. This line is available Monday – Friday, 8 a.m. to 5 p.m.

On-Site. If you work on-site where Texas Children's hosts vaccination events, please simply walk-up and request your record at one of Vaccination Verification Stations.

Received outside of Texas Children's? Contact the Texas State Health Department to request a record of your immunization at 800.252.9152 or email ImmTrac@dshs.state.tx.us.

Received in another state? Visit the CDC website for a listing of state health departments.

SUPPORT AVAILABLE

If you are having issues logging into MyChart, contact 1-877-361-0111 or 832-824-0140. Available Monday – Friday, 8 a.m. to 5 p.m.

For booster questions, contact our **COVID-19 Vaccine Employee Support Center** at 832-VACCINE (832.822.2463). Available Monday – Friday, 8 a.m. – 5 p.m. or email employeevaccines@texaschildrens.org.

To learn more about boosters, and schedule an appointment, visit texaschildrensbenefits.org/covidvaccine

